



The 2019 Great Sidney Farmer's Market

Located around the sidewalk at
the Shelby County Courthouse

May 25th - October 12th, 2019

Operating Rules and Regulations

Hours:

Saturday - 8:00 a.m. to 12:00 p.m. during the designated months. All vendors are required to be set up and ready for business by 8:00 a.m. No sales should be made after 12:00 p.m. Vendors will be allowed one hour to load and clean up after the market has closed. All vendors must supply their own equipment to be used at the market.

Definitions: - Demonstrations are always welcome

Producer:

A Producer shall be defined as a person who offers for sale, edible grains, fruits and/or vegetables; live plants, trees, shrubs, perishable cut flowers, syrups and sugar, food prepared from such products, including baked goods, jams, jellies, etc. and other general farm or home garden products.

Crafter:

A Crafter shall be defined as a person utilizing creative skills and offering for sale arrangements of materials such as wearing apparel, home decorations, jewelry, toys, furniture, wood and metal works, dried flower arrangements, etc.

Artist:

An Artist shall be defined as a person utilizing specialized creative skills and offering for sale fine art such as sculptures, paintings of acrylic, oil and assemblage, hand-built ceramics and pottery, glass blowing and stained glass, photography, framed or matted works of art, fiber works and weaving.

Note: Craft, Art & Music Demonstrations are always welcome.

Application:

- 1) An application MUST be filled out and approved by the market director prior to setting up at the market.
- 2) All fees must be paid prior to setting up at the market.
- 3) This registration form must be turned in at least 5 day before you set-up.
- 4) All applications will be reviewed by the market director and approved at their discretion.

Displaying of Goods and Permits:

- 1) Vendors are responsible for adhering to product labeling regulations, registering scales and conforming to applicable city, state and federal regulations including securing of any licenses required for the operation of your market space.
- 2) Vendors must have all items for sale properly labeled and prices visibly posted. Vendors are responsible for setting their own prices.
- 3) You will be required to display your Farmer's Market Permit at all times. No set up will be permitted until registration form is completed, full payment has been made, and the Market Director has issued a market permit.
- 4) Vendors are responsible for their own sales tax and necessary permits required by local and state government authorities. Vendors must abide by all laws set forth by all local, state and government authorities, and all laws pertaining to their sales at the market. For questions regarding permits, please call the Shelby County Auditor at (937) 498-7202. For questions regarding City of Sidney tax collection, call (937) 498-8111.
- 5) All vendors selling edible products are required to follow the Cottage Food Selling Regulations set forth by the Shelby County Health Department. These requirements are available at the Shelby County Health Department.
- 6) The selling of dairy products, eggs, meats, canned goods and other processed or potentially hazardous products must meet all legal requirements and be approved/licensed through the Shelby County Health Department with proper permits/licenses displayed at all times.
- 7) A vendor may, at any time, be inspected by the Shelby County Health Department or the Ohio Department of Agriculture. It is the vendor's responsibility to ensure they adhere to any and all regulations pertaining to any and all products.

Use of Vendor Space:

- 1) Each vendor is permitted to park at their spot to unload. It is in good practice to park vendor vehicles across the street from assigned spaces to allow the public direct access to the market. It is understandable that some producers work out of a vehicle and need to park at their space. Please be considerate of our customers when choosing how you will park at the market.
- 2) No smoking is permitted in the vendor spaces.
- 3) Vendors must supply all equipment for selling. It is the responsibility of the vendor to provide clean and safe tables, baskets, stands and other means of displaying products.
- 4) Spaces are on the brick sidewalk around the Shelby County Court Square, within the parking lines on the street.
- 5) You must stay within your designated space(s). Displays shall be so designed as not to block the view of nearby spaces or create hazardous conditions to neighboring vendors or visitors to the market.
- 6) You cannot hammer, pound, drive or attach table legs, tents or canopy legs into the brick or light posts. Do not chip or crack the brick sidewalk, any damage is subject to fines and/or forfeit of permit.
- 7) Walkways must be kept clear for free passage of pedestrians.

- 8) No electricity is provided unless it is marked on the registration form and confirmed by the Market Director. Vendor is responsible for following all City of Sidney regulations for the use of City electricity. Any vendor found using electricity without permission or misusing the electricity may be removed from the market.
- 9) Flea Market/Yard Sale-type set-ups are not permitted.
- 10) Pets are not permitted (with the exception of service animals) in vendor spaces.
- 11) Each space holder must remove all waste and refuse from their space before leaving the market. This refuse must be disposed of by the space holder and taken from the premises. If an area requires cleaning, the vendor will be billed for the cost and may be asked to forfeit their permit.

Conduct:

- 1) All vendors and their parties shall conduct themselves in a respectful and polite manner at all times.
- 2) Any improper behavior will be subjected to permanent expulsion from the market at the market director's discretion.

Market Closing:

Tune in to WMVR/Hits 105.5 for any information regarding market closing due to weather or any other unforeseen circumstance.

Other Solicitation:

No solicitation or sales will be allowed except in designated rental spaces. Vendors may put up their own business signs within their space(s) pertaining to items for sale in the market or featuring their business name. Non-profit organizations must have permission from the market director to set up fundraising booths.

Liability:

- 1) Individual insurance coverage is the responsibility of the vendor. Vendors hold harmless the Great Sidney Farmer's Market, Sidney Alive, the City of Sidney, the Shelby County Commissioners, and other sponsoring parties from and against all loss, liability or damage for injuries to persons or property sustained on said premises and from all loss, liability or damage by reason in the use of said facilities for the Farmer's Market.
- 2) All licensing, taxes, certifications, inspections, liability, safety, etc. are the responsibility of the vendor.

The Great Sidney Farmer's Market is a service of Sidney Alive and is provided as a community event. If you should have any questions or comments, please contact Amy Breinich or Kristen Arnett at Sidney Alive by email at office@sidneyalive.org